

On May 6, 2024, a Regular Meeting of the Minot City Council was held in the Council Chambers at City Hall. Mayor Ross called the meeting to order at 5:30 pm.

ROLL CALL

Members Present:

Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Ross led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended the May-or Day at Perkett Elementary with the 3rd grade students, the Governor's Military Ball, a Task Force 21 meeting, a MACEDC Board meeting, and the Budget Tour meetings. He also mentioned the four proclamations presented at the meeting.

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the council.

CITY ATTORNEY'S REPORT

Stefanie Stalheim submitted a written report to the council.

PUBLIC HEARING: APPROVE MINOT 2024 RENAISSANCE ZONE DEVELOPMENT PLAN

Alderman Pitner moved the City Council close the public hearing and approve the 2024 Minot Renaissance Zone Development Plan and authorize staff to submit the Plan to the State of North Dakota Commerce Department for ratification.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

CONSENT ITEMS

Alderman Pitner moved the City Council approve consent items 7.1-7.17, 7.19-7.27.

7.1 CITY COUNCIL MINUTES - Approve the minutes of the April 15, 2024, Regular City Council meeting and the April 15, 2024, Special City Council meeting.

7.2 ORDINANCES – Approval of the following ordinances considered for second reading:

1. Ordinance No 5956 - 2024 BA - Edward Byrne JAG Grant
2. Ordinance No 5957 - 2024 BA - Articulating Loader Trade In
3. Ordinance No 5958 - 2024 BA - Used Fire Engine
4. Ordinance No 5959 - 2024 BA - Police Interceptor SUVs
5. Ordinance No 5960 - Zoning Map Amendment - CHS
6. Ordinance No 5961 - Annexation - CHS
7. Ordinance No 5962 - Amending the Land Development Ordinance

(Ordinances are available for inspection and copying at the City Hall City Clerk's Office during normal office hours (generally Mon-Friday 8:00am – 4:30pm))

7.3 ADMINISTRATIVE APPROVALS - Ratify the following Administrative Approvals:

1. Souris Valley Pheasants Forever to conduct a raffle on June 6, 2024 at The Spot (6 2nd St NE).
2. Kiddie Korral 2.0 Child Care Center to conduct a raffle on June 11, 2024 at Kiddie Korral 2.0 Child Care Center (3524 Burdick Exwy E).
3. Hometown Hero Outdoors to conduct a raffle on June 30, 2024 at the Broadway Liquors (1030 N Broadway).
4. Minot FFA Alumni to conduct a calendar raffle for July 2024 at Gary Lucy Residence (1917 Skyline Dr).

5. MSU Native American Cultural Awareness Club to conduct a raffle on April 26 & 27, 2024 at the MSU Dome (500 University Ave W).
6. Seven Special Event Permits for The Poor Farm (201 37th Ave SW).
7. Two Special Event Permits for Sports on Tap (220 S Broadway).
8. Special Event Permit for The Starving Rooster (30 1st St NE).
9. Eight Special Event Permits for The Spot (6 2nd St SE).
10. Special Event Permit for On the Rocks (614 3rd St NE).
11. Three Special Event Permits for The Blue Rider (105 2nd Ave SW).

7.4 BILLS, TRANSFERS, AND PAYROLL - Approve the payroll for the period of March 24, 2024, through April 20, 2024, in the amount of \$2,625,024.57 and the bills and transfers for April in the amount of \$8,577,534.18.

ABSOLUTE COMFORT, INC.	\$52.50	300139	Jennifer Demshur Baker	\$25.00	300373
ACKERMAN ESTVOLD	\$4,010.04	300140	Tamara Sivertson	\$30.00	300374
ADVANCED BUSINESS METHODS	\$1,327.20	300141	GENERAL TRADING	\$135.24	300375
AMERICAN TRUCK & TRAILER, LLC	\$147.13	300142	GERDAU RECYCLING	\$227.20	300376
AMERICAN WELDING & GAS, INC.	\$4,667.63	300143	GOETTLE LAW, PLLC	\$3,500.00	300377
APH/AUTO VALUE	\$19.98	300144	GOOSENECK IMPLEMENT COMPANY	\$240.98	300378
BALCO UNIFORM COMPANY, INC.	\$28,094.00	300146	GRAYMONT WESTERN US INC.	\$64,543.78	300379
BAYCOM, INC.	\$843.00	300147	H.A. THOMPSON & SONS, INC.	\$5,373.88	300380
BRADY MARTZ	\$1,775.00	300148	HAWKINS, INC.	\$2,411.64	300381
BUTLER MACHINERY CO.	\$804.35	300149	HIGH POINT NETWORKS, LLC	\$2,855.50	300382
CENTRAL TRENCHING, INC.	\$139.65	300150	HOME OF ECONOMY	\$49.99	300383
CITY OF MINOT	\$185.00	300250	HOUSTON ENGINEERING, INC.	\$6,534.59	300384
CRAFT BUILDERS, INC.	\$3,000.00	300151	INFORMATION TECHNOLOGY DEPARTMENT	\$6,385.10	300385
DACOTA PAPER CO.	\$3,107.46	300152	INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$631.40	300386
DAKOTA FENCE	\$930.00	300153	JANET B ANDERSON	\$342.00	300306
DAKOTA FLUID POWER, INC.	\$4,957.34	300154	JARED STEVEN FOLEY	\$396.00	300366
DECOMM VENTURES, LP	\$2,400.00	300155	JAY WAHLUND	\$300.00	300387
EAPC	\$1,705.17	300157	JEAN LARSON	\$300.00	300388
ELDORADO NATIONAL - CALIFORNIA	\$932.70	300158	JEFFREY WILLIAMSON	\$435.00	300389
Andres Casarez Jr	\$331.00	300159	JET LINE SALES & SERVICE, LLC	\$9,918.00	300390
Andrew Roach	\$265.50	300160	JOB SERVICES OF NORTH DAKOTA	\$4,611.26	10005450
Bill DeNovio	\$106.20	300161	JULIE WOLF	\$328.20	300391
Bill DeNovio	(\$331.00)	300162	KALIX	\$152.98	300392
Brian Horinka	\$314.40	300163	KARA DEL RIO	\$300.00	300393
Brittany Shefstad	\$379.20	300164	KATHERINE KLEIN	\$300.00	300394
Caisee Sandusky	\$405.30	300165	KEVINS AUTO BODY	\$1,203.02	300395
Chad Sickles	\$942.30	300166	KIMBALL MIDWEST	\$43.98	300396
Damon Druse	\$76.70	300167	KIWANIS CLUB OF MINOT	\$150.00	300397
Douglas Diedrichsen	\$316.80	300168	KLJ ENGINEERING, LLC	\$6,207.15	300398
Holly Zeece	\$395.00	300169	LANCE LENTON	\$8,000.00	300343
Jeff Behrens	\$64.90	300170	LINDSAY B. JOHANNES	\$300.00	300400
Joshua Noyes	\$361.00	300171	LTP ENTERPRISES, INC	\$6,279.08	300401
Kristin Guerton	\$413.35	300172	LYNNETTE KORGEL	\$1,285.20	300402
Luke Tillema	\$135.70	300173	M-B COMPANIES, INC	\$631.45	300403
Michael Bieger	\$64.90	300174	MAD DOG BROKERAGE INC	\$10,250.42	300405
Michelle Kimball	\$135.70	300175	MAIN ELECTRIC CONSTRUCTION	\$41,238.00	300406
Mike Murphy	\$135.70	300176	MARCHUS-BATTERIES PLUS	\$8.49	300317
Nathan Derr	\$64.90	300177	MARY LOU ALBERT	\$300.00	300407
Randi Grabow	\$395.00	300178	MATTHEW BENDER & COMPANY, INC.	\$142.70	300399
Shane Haug	\$323.00	300179	MATTHEW RUHLAND	\$300.00	300408
Shawn Reis	\$331.00	300180	MATTSON CONSTRUCTION	\$80,524.47	300409
Stephen Joersz	\$534.70	300181	MIDSTATES WIRELESS, INC.	\$270.00	300410
Tom Joyce	\$578.01	300182	MIDWEST TAPE	\$2,374.80	300411
Travis Seifert	\$777.11	300183	MINOT AREA CHAMBER EDC	\$46,637.50	300404
ENERBASE	\$28,093.15	300184	MINOT AREA COUNCIL OF THE ARTS, INC	\$3,333.33	300412
ENVIRONMENTAL SERVICES, LTD	\$472.04	300185	MINOT AUTO	\$84.44	300413
FIRST WESTERN INSURANCE	\$42.00	300187	MINOT COMMISSION ON AGING	\$12,875.00	300414
FLEETMIND SOLUTIONS, INC.	\$2,120.01	300188	MINOT EMPLOYEE DONATIONS	\$827.26	300415
G & P COMMERCIAL SALES	\$2,313.80	300189	MINOT RURAL FIRE DEPT	\$624.32	300416
GALE	\$25.60	300190	MINOT WELDING INC	\$3,783.75	300417
GALLS, LLC	\$1,298.54	300191	MOWBRAY & SONS	\$2,086.76	300419
GEFROH ELECTRIC	\$292.40	300192	NANCY ANDERSEN	\$300.00	300420
Carl Davidson	\$30.00	300193	NAPA AUTO PARTS	\$3,441.01	300421
Carmela Seright	\$30.00	300194	ND DEPT OF TRANSPORTATION	\$16,399.44	300422
Darrin Mosser	\$50.00	300195	ND ONE CALL, INC.	\$239.45	300423
EZ Money	\$2.94	300196	NEW HALI-BRITE, INC.	\$185.00	300424
Hobby Lobby	\$25.00	300197	NEW VISION SECURITY, LLC	\$420.00	300425
International Inn Inc	\$372.81	300198	NORTH DAKOTA FIREFIGHTER'S MUSEUM	\$25.00	300426
Jennifer Demshur Baker	\$25.00	300199	NORTHWEST TIRE AND RETREAD	\$2,953.90	300427
Julli Nissen	\$17.99	300200	ODAY EQUIP., INC.	\$3,556.39	300428
Kevina Click	\$20.00	300201	ONE CALL CONCEPTS, INC.	\$406.10	300429

Kevina Click	\$50.00	300202	OTIS ELEVATOR COMPANY	\$26,316.96	300430
Lavaun Mackey	\$5.00	300203	PAIGE MCCRORY	\$300.00	300431
Maria A. Zietz	\$10.00	300204	PARKLAND USA CORPORATION	\$1,981.24	300361
Michaela L Young	\$50.00	300205	PATRICK REINER	\$300.00	300432
Minot Investment Group	\$36.02	300206	PEC SOLUTIONS LLC	\$276.00	300312
Mya L. Hanson	\$145.56	300207	PHILLIP BUSCH	\$307.20	300433
North Dakota Child Support	\$20.00	300208	PRO INDUSTRIAL LLC	\$3,852.15	300434
North Dakota Child Support	\$5.00	300209	PROTECH INTEGRATIONS, LLC	\$150.00	300435
North Dakota Child Support	\$7.06	300210	RACHAEL KREBS	\$438.60	300436
Rebecca Ronde	\$120.00	300211	RDO EQUIPMENT	\$488.96	300437
Rodney B Neuhalfen	\$50.00	300212	ADKINS, AMIE	\$11.01	300438
Shannon L. Hoff	\$10.00	300213	ALLEN, ERIC	\$9.63	300439
Teresa Hunt	\$25.00	300214	GOODMAN, DIANA	\$211.86	300440
WSI ND Workforce Safety & Insurance	\$50.00	300215	HOFFER, TIM	\$50.00	300441
Zumiez	\$21.00	300216	PECK, RAEGAN	\$50.00	300442
GENERAL TRADING	\$101.72	300217	SCHROEDER, KENNEDY	\$71.10	300443
GERDAU RECYCLING	\$476.14	300218	SCOW, TORI	\$10.46	300444
GOLDEN RULE CREATIONS	\$1,137.99	300219	ROBERT TRIBITT	\$300.00	300445
GS SYSTEMS, INC AND AFFILIATES	\$11,451.00	300221	ROBERT TUTTLE JR.	\$686.40	300446
HARLOW'S BUS SALES, INC.	\$84.11	300222	ROGER NEUHALFEN	\$495.00	300447
HAWKINS, INC.	\$2,411.64	300223	ROLLKALL TECHNOLOGIES LLC	\$28.00	300448
HIGH POINT NETWORKS, LLC	\$2,855.00	300224	SANITATION PRODUCTS	\$313.84	300449
HOUSTON ENGINEERING, INC.	\$12,068.88	300225	SCHOLASTIC, INC.	\$67.01	300450
HP, INC.	\$3,546.00	300226	SERTOMA CLUB OF MINOT	\$125.00	300451
HP, INC.	\$2,578.00	300227	SHARE CORPORATION	\$265.74	300452
INFAX, INC.	\$4,263.00	300228	SOURIS BASIN PLANNING COUNCIL	\$1,666.00	300453
INLAND TRUCK PARTS CO	\$677.85	300229	SRF CONSULTING GROUP	\$60,648.41	300454
INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$624.56	300230	STEPHEN YOUNG	\$300.00	300455
INTERSTATE BATTERY SYSTEM	\$302.85	300231	STEVEN FOGARTY	\$300.00	300456
JOHN BEAN TECHNOLOGIES CORP - OGDEN	\$2,387.48	300232	SUBSURFACE SOLUTIONS	\$1,814.20	300457
JOHN BEAN TECHNOLOGIES CORP - OGDEN	\$5,415.81	300233	SWANSTON EQUIPMENT COMPANIES	\$242.74	300458
JOHN DEERE FINANCIAL	\$19.81	300234	TARYN HAMMER	\$486.00	300459
LANCE LENTON	\$8,000.00	300156	THE DICKINSON PRESS	\$194.29	300460
LOCATORS & SUPPLIES	\$51.10	300234	THE IRIS COMPANIES	\$412.60	300461
M & S SHEET METAL, INC.	\$801.51	300235	THE SALVATION ARMY	\$495.00	300462
M-B COMPANIES, INC	\$1,913.20	300236	TIMOTHY KNUTSON	\$300.00	300463
MAD DOG BROKERAGE INC	\$6,789.90	300237	TODD TRUEBLOOD	\$300.00	300464
MAIN ELECTRIC CONSTRUCTION	\$235,977.23	300238	TYLER TECHNOLOGIES, INC.	\$700.00	300465
MAINTENANCE PLUS, INC	(\$3,720.00)	300239	UNITED MAILING SERVICE	\$5,316.08	300466
MARCO, INC.	\$192.50	300240	VICTOR BEALS	\$300.00	300467
MAX PATZNER	\$2,500.00	300264	VINCENT HORNER	\$799.80	300468
MCMASTER-CARR	\$35.32	300241	VISIT MINOT	\$27,619.15	300469
MENARDS	\$649.99	300242	WALLWORK TRUCK CENTER MINOT	\$1,988.51	300470
MIDWEST TAPE	\$16.49	300243	WARD COUNTY AUDITOR	\$9,600.00	300471
MILLER LAW OFFICE, P.C.	\$937.50	300244	WESTLIE FORD	\$113.29	300472
MINOT AUTO	\$433.88	300245	WESTLIE TRUCK CENTER	\$162.73	300473
MINOT BASEBALL LLC	\$3,347.50	300246	WORKING FIRE FURNITURE & MATTRESS CO, INC	\$829.01	300474
MINOT COMMISSION ON AGING	\$12,875.00	300247	ZACHARY JOHNSHOY	\$215.03	300307
MINOT EMPLOYEE DONATIONS	\$834.51	300248	EMPOWER TRUST COMPANY, LLC	\$34,548.92	10005518
MINOT PARK DISTRICT	\$52,151.91	300249	Casey S. Skedsvold	\$50.00	300475
MOBILE MINI	\$825.20	300251	Goodwill	\$8.96	300476
MOWBRAY & SONS	\$7,755.00	300252	Jim Johnson	\$100.00	300477
MR. LAWN	\$925.00	300253	John August Jones-Hatton	\$116.67	300478
NAPA AUTO PARTS	\$2,476.59	300254	Katelynn Bowen	\$25.00	300479
ND DEPT OF WATER RESOURCES	\$2,150,406.64	300255	Kum & Go	\$11.05	300480
ND FRATERNAL ORDER OF POLICE	\$1,498.50	300256	Lavaun Mackey	\$25.00	300481
NORMONT EQUIPMENT CO	\$383.00	300257	Minot Park District	\$60.00	300482
NORTHERN PLAINS EQUIPMENT CO., INC.	\$449.50	300258	North Dakota Child Support	\$5.00	300483
NORTHWEST TIRE AND RETREAD	\$3,428.63	300259	Rodney Brian Neuhalfen	\$50.00	300484
NORTHWESTERN EQUIPMENT	\$940.00	300260	Rodney Neuhalfen	\$50.00	300485
O'DAY EQUIP., INC.	\$31,839.00	300261	Schatz Crossroads	\$6.89	300486
O'REILLY AUTO PARTS	\$152.18	300262	State Farm Claims	\$116.67	300487
PARKLAND USA CORPORATION	\$407.69	300186	State Farm Claims	\$1,341.18	300488
PATRIOT FIRE & SAFETY INC	\$25,289.04	300263	Teresa Hunt	\$25.00	300489
PEC SOLUTIONS LLC	\$12,190.24	300145	U.S. Postal Service	\$50.00	300490
POSTMASTER	(\$1,600.00)	300287	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$13,233.65	10005520
PRAIRIE ENGINEERING, P.C.	\$1,300.00	300265	PRINGLE & HERIGSTAD, P.C.	\$142.50	300491
PRINGLE & HERIGSTAD, P.C.	\$1,027.50	300266	SOURIS RIVER JOINT WATER RESOURCE	\$370,666.23	300492
PRO INDUSTRIAL LLC	\$5,146.73	300267	WEX HEALTH, INC	\$285.60	10005552
PROCOLLECT	\$267.48	300268	3D SPECIALTIES, INC	\$522.21	300493
PROTECH INTEGRATIONS, LLC	\$50.00	300269	ACME TOOLS	\$341.94	300494
PROVIDENT LIFE & ACC INS CO	\$363.08	300270	ADVANCED FIRST AID, INC.	\$351.00	300495
RDO EQUIPMENT	\$15,683.85	300271	AIRSIDE SOLUTIONS	\$880.10	300496
1ST MINOT MANAGEMENT	\$50.15	300272	AMERICAN TRUCK & TRAILER, LLC	\$54.12	300497
IPM	\$534.93	300273	AMERICAN WELDING & GAS, INC.	\$4,647.50	300498
KNIGHT, SHELLY	\$70.00	300274	APEX ENGINEERING GROUP	\$42,515.50	300500

MOUNTAIN PRIME 2018 LLC	\$54.65	300275	AUTO ZONE 6843	\$9.59	300501
RFS, LLC	\$2,661.00	300276	BALCO UNIFORM COMPANY, INC.	\$74.88	300502
SANITATION PRODUCTS	\$2,028.26	300277	BRIGHTLY SOFTWARE, INC	\$4,250.19	300503
SERTOMA CLUB OF MINOT	\$125.00	300278	BRYAN WHITFIELD	\$1,108.87	300505
SHORT ELLIOTT HENDRICKSON, INC	\$14,015.00	300279	C&C PLUMBING AND HEATING	\$1,785.00	300506
SOLTIS BUSINESS FORMS CO,	\$42.00	300280	CAPITAL ONE	\$549.90	300507
SOURIS RIVER JOINT WATER RESOURCE	\$391.50	300281	CAROLINA SOFTWARE	\$475.00	300508
SWANSTON EQUIPMENT COMPANIES	\$1,775.07	300282	CITY OF MINOT	\$60.00	300577
TITAN MACHINERY	\$33,700.00	300283	CLUTE OFFICE EQUIP., INC.	\$735.50	300509
TRINITY HEALTH	\$1,587.75	300284	CUMMINS POWER, LLC	\$176.80	300510
UNITED MAILING SERVICE	\$487.20	300285	DAKOTA FENCE	\$14,275.00	300511
UNUM LIFE INSURANCE	\$4,657.77	300286	DAKOTA FLUID POWER, INC.	\$625.14	300512
VALS CYCLERY	\$22,950.00	300288	DAKOTALAND AUTOGLASS	\$50.00	300513
VESSCO, INC.	\$335.82	300289	DEVILS LAKE FIRE DEPARTMENT	\$100.00	300514
VISIT MINOT	\$17,413.83	300290	DIAMOND TRUCK EQUIPMENT	\$62.50	300515
WALLWORK TRUCK CENTER MINOT	\$952.38	300291	DR. ANTHONY TATMAN	\$25.00	300516
WEST RIVER STRIPING COMPANY	\$234,796.18	300292	ECOLAB PEST ELIMINATION DIVISION	\$94.04	300517
WESTLIE FORD	\$513.65	300293	ELDORADO NATIONAL - CALIFORNIA	\$1,041.18	300518
WESTLIE TRUCK CENTER	\$485.02	300294	ELECTRIC SERVICE	\$105.00	300519
WEX HEALTH, INC	\$124.17	1E+08	Andrew Roach	\$265.50	300520
WEX HEALTH, INC	\$342.22	1E+08	Bill DeNovio	\$481.00	300521
WEX HEALTH, INC	\$208.82	1E+08	Brian Billingsley	\$279.00	300522
WEX HEALTH, INC	\$262.76	1E+08	BRIAN HORINKA	\$313.40	300523
WEX HEALTH, INC	\$242.50	1E+08	Daniel Raymond	\$729.00	300524
WEX HEALTH, INC	\$677.30	1E+08	Danny Raymond	\$177.00	300525
WEX HEALTH, INC	\$554.10	1E+08	Dave Rodman	\$70.80	300526
WEX HEALTH, INC	\$1,455.61	1E+08	JON JARED VOTAVA	\$20.00	300527
WEX HEALTH, INC	\$103.54	1E+08	Kory Hochsprung	\$419.00	300528
WEX HEALTH, INC	\$1,430.00	1E+08	Nick Schmitz	\$375.02	300529
WEX HEALTH, INC	\$78.34	1E+08	Zhaina Moya	\$311.30	300530
WEX HEALTH, INC	\$49.23	1E+08	ENERBASE	\$53,477.42	300531
WEX HEALTH, INC	\$25.00	1E+08	FACTORY MOTOR PARTS	\$564.27	300532
WEX HEALTH, INC	\$151.46	1E+08	FASTENAL COMPANY	\$2.81	300535
WEX HEALTH, INC	\$358.74	1E+08	FIRE EQUIPMENT CO.	\$1,311.50	300536
WEX HEALTH, INC	\$621.51	1E+08	FIRST INTERNATIONAL BANK & TRUST	\$759.00	300537
WEX HEALTH, INC	\$287.15	1E+08	FLEETMIND SOLUTIONS, INC.	\$2,120.01	300538
WEX HEALTH, INC	\$198.09	1E+08	FORCE AMERICA	\$58.55	300539
WEX HEALTH, INC	\$187.09	1E+08	FUELMASTER SYN-TECH SYSTEMS, INC.	\$825.00	300540
WEX HEALTH, INC	\$683.64	1E+08	G & P COMMERCIAL SALES	\$128.85	300541
WEX HEALTH, INC	\$419.00	1E+08	GALLS, LLC	\$1,264.13	300542
WEX HEALTH, INC	\$122.16	1E+08	Jade R Carson	\$75.00	300543
WEX HEALTH, INC	\$1,213.36	1E+08	Joann Wenzel Estate	\$650.00	300544
WEX HEALTH, INC	\$330.88	1E+08	Joshua Reinholdt	\$50.53	300545
WEX HEALTH, INC	\$457.57	1E+08	Katelynn Bowen	\$25.00	300546
WEX HEALTH, INC	\$49.00	1E+08	Kenneth C. Hewitt	\$28.00	300547
WEX HEALTH, INC	\$39.54	1E+08	Marla Ann Zietz	\$10.00	300548
WEX HEALTH, INC	\$214.93	1E+08	Midwest Vision	\$30.00	300549
WORLD BOOK, INC.	\$229.99	300295	North Dakota Child Support	\$70.00	300550
AFLAC	\$16,105.87	1E+08	Robert Mizera	\$1,600.00	300551
EMPOWER TRUST COMPANY, LLC	\$28,593.27	1E+08	Wal-Mart	\$7.49	300552
HP, INC.	\$961.01	300296	GENERAL TRADING	\$168.42	300553
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$13,183.65	1E+08	GERDAU RECYCLING	\$512.46	300554
ROSENBAUER MINNESOTA, LLC	\$748,752.00	300297	GILLIG, LLC	\$1,082.39	300555
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$264,250.73	1E+08	GOETTLE LAW, PLLC	\$3,500.00	300556
ADP, INC	\$6,757.37	1E+08	GRANITE SPRINGS CO.	\$144.40	300558
ADP, INC	\$159.80	1E+08	H.A. THOMPSON & SONS, INC.	\$10,600.45	300559
MINOT PARK DISTRICT	\$1,413.74	1E+08	HAWKINS, INC.	\$20,647.41	300560
I CALL SEPTIC SERVICES, INC	\$15,240.84	300298	HOIST AND CRANE SERVICES, INC.	\$2,761.20	300561
ACKERMAN ESTVOLD	\$96,445.00	300299	HOUSTON ENGINEERING, INC.	\$136,830.22	300562
ACME TOOLS	\$11.52	300300	INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$624.56	300563
ADVANCED BUSINESS METHODS	\$1,247.45	300301	INTERSTATE BATTERY SYSTEM	\$379.90	300564
ALEXA ROSTVEDT	\$594.60	300302	JLG ARCHITECTS	\$735.00	300565
ALLEN FOCKE	\$300.00	300303	JOHN DEERE FINANCIAL	\$88.68	300557
AMANDA LANG	\$315.00	300304	KLJ ENGINEERING, LLC	\$940.26	300566
AMERICAN WELDING & GAS, INC.	\$4,547.00	300305	LANGUAGE LINE SERVICES	\$106.24	300567
APEX ENGINEERING GROUP	\$9,003.75	300308	LINDE GAS & EQUIPMENT INC	\$538.57	300568
APH/AUTO VALUE	\$38.49	300309	LOCATORS & SUPPLIES	\$676.00	300569
APPLE BOOKS, LLC	\$997.92	300310	MAIN ELECTRIC CONSTRUCTION	\$18,744.16	300570
AQUA-PURE, INC.	\$81,344.00	300311	MCMMASTER-CARR	\$47.04	300571
AT&T	\$359.43	300313	MELANIE MOORE	\$60.00	300578
AXON ENTERPRISE, INC.	\$32,508.00	300314	MENARDS	\$36.84	300572
BAKER & TAYLOR BOOKS	\$4,773.94	300315	MINOT AUTO	\$2,186.86	300573
BARR ENGINEERING	\$936.00	300316	MINOT EMPLOYEE DONATIONS	\$822.94	300574
BAYCOM, INC.	\$31,456.00	300318	MINOT PARK DISTRICT	\$36,463.86	300575
BEVERLY WARD	\$300.00	300319	MINOT PLUMBING & HEATING CO, INC.	\$33,230.83	300576
BUTLER MACHINERY CO.	\$196.15	300320	NAPA AUTO PARTS	\$8,932.35	300579

C&C PLUMBING AND HEATING	\$275.00	300321	ND DEPT OF ENVIRONMENTAL QUALITY	\$526.78	300580
CABB PROPERTIES, LLC	\$471.60	300322	ND DEPT OF WATER RESOURCES	\$64,259.27	300581
CAPITAL ONE	\$11.59	300323	ND FRATERNAL ORDER OF POLICE	\$1,566.00	300582
CAVCOM, LLC	\$4,490.00	300324	NORTH COUNTRY SPORTSWEAR	\$582.00	300583
CDM SMITH	\$77,407.00	300325	NORTHERN PLAINS EQUIPMENT CO., INC.	\$15,925.14	300584
CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC	\$11,200.00	300331	NORTHWEST TIRE AND RETREAD	\$3,579.56	300585
CENTRAL MACHINING&PUMP REPAIR	\$120.00	300326	O'REILLY AUTO PARTS	\$64.56	300586
CHRISTOPHER ECKER	\$300.00	300327	OLSON'S TOWING	\$1,771.00	300587
CITY OF MINOT	\$410.00	300418	PARKLAND USA CORPORATION	\$6,951.52	300534
CODY LEE SMITH	\$300.00	300328	PATRIOT FIRE & SAFETY INC	\$1,131.05	300588
CODY MCMANIGAL	\$661.20	300329	PERFORMANCE KENNELS, INC	\$252.00	300589
COOKIES FOR YOU	\$900.00	300330	PHIL SCHULTZ	\$400.00	300604
CRAFT BUILDERS, INC.	\$7,229.00	300332	PRAIRIE SUPPLY	\$899.39	300590
DAKOTA FIRE EXTINGUISHER	\$1,278.70	300333	PRINGLE & HERIGSTAD, P.C.	\$600.00	300591
DAKOTA FLUID POWER, INC.	\$1,839.47	300334	PROCOLLECT	\$362.98	300592
DALTON HARVEY	\$315.00	300335	PROTECH INTEGRATIONS, LLC	\$128.00	300593
DANIEL MIERS	\$471.00	300336	RDO EQUIPMENT	\$2,184.60	300594
DAVID VAN SWERINGEN	\$314.40	300337	GUTIERREZ, NICKOLAS	\$6.12	300595
DIAMOND TRUCK EQUIPMENT	\$53.85	300338	HOULE, JENNIFER	\$6.45	300596
DOMESTIC VIOLENCE CRISIS CENTER	\$1,052.53	300339	KNIGHT, SHELLY	\$70.00	300597
DONALD LADNER	\$300.00	300340	LORDSON, JOSEPH	\$30.69	300598
DONNA HAMPTON	\$300.00	300341	MEADOWLARK HOMES	\$33.43	300599
DORSEY & WHITNEY	\$6,006.00	300342	REINHOLDT, JOSHUA	\$50.53	300600
DOUGLAS GOETZ	\$1,257.00	300344	Theodore Roosevelt Medora Foundation	\$119.40	300601
DR. ANTHONY TATMAN	\$25.00	300345	WALTER, NOAH	\$15.86	300602
EIDE BAILLY LLP	\$48,401.00	300346	SANITATION PRODUCTS	\$7,217.12	300603
Brent Weber	\$106.20	300347	SHORT ELLIOTT HENDRICKSON, INC	\$37,555.00	300605
Brian Billingsley	\$175.56	300348	SIGN SOLUTIONS USA	\$1,552.09	300606
Dana Summers	\$106.20	300349	SIGNS TODAY	\$176.00	300607
Joshua Pikka	\$300.20	300350	SIMON MOORE	\$275.00	300504
Krystle Foster	\$66.33	300351	SOLTIS BUSINESS FORMS CO.	\$497.80	300608
Melissa Anderson	\$25.80	300352	STALLION AIR, INC. ORPORATED	\$702.82	300609
Minot Public Safety Cadets	\$8,000.00	300353	SVL SERVICE CORPORATION	\$2,032.00	300610
Randi Monley	\$258.99	300354	SWANSTON EQUIPMENT COMPANIES	\$6,009.68	300611
Randi Monley	\$28.61	300355	TERMINAL SUPPLY CO.	\$237.55	300612
Riley Racine	\$20.00	300356	THE RETAIL COACH, LLC	\$13,750.00	300613
Robby Brown	\$106.20	300357	THOMSON REUTERS-WEST PAYMENT CENTER	\$387.00	300614
Stuart Hammer	\$106.20	300358	TRAFFIC CONTROL CORPORATION	\$10,860.00	300615
ENERBASE	\$34,366.05	300359	TRANE U.S. INC.	\$3,476.23	300533
FACTORY MOTOR PARTS	\$625.27	300360	U.S. POST OFFICE	\$5,000.00	300616
FASTENAL COMPANY	\$59.04	300362	UNITED MAILING SERVICE	\$344.18	300617
FIRST DISTRICT HEALTH UNIT	\$26,500.00	300363	VISIT MINOT	\$4,730.35	300618
FIRST INTERNATIONAL BANK & TRUST	\$759.00	300364	WALLWORK TRUCK CENTER MINOT	\$11,128.90	300619
FIRST WESTERN INSURANCE	\$1,038.00	300365	WAYNE LARCOMBE	\$543.97	300620
G & P COMMERCIAL SALES	\$357.87	300367	WESTLIE FORD	\$395.09	300621
GALE	\$24.79	300368	WESTLIE TRUCK CENTER	\$3,036.44	300622
GALLS, LLC	\$1,260.00	300369	ZACHARY JOHN SHOY	\$197.41	300499
Hobby Lobby	\$25.00	300372	ADVANCED BUSINESS METHODS	\$1,247.45	300627
				\$6,265,573.17	

7.5 GAMING SITE AUTHORIZATION RENEWALS - Approve the gaming site authorization for the following organizations to conduct games of chance during the license year of July 1, 2024 through June 30, 2025 at the following locations:

- Our Redeemer's Lutheran Brethren Church
 - Our Redeemer's Lutheran Church and Christian School (700 16th Ave SE)
- North Dakota Association of the Disabled
 - Drop Zone (101 S Main St)
- American Foundation for Wildlife
 - Landing Bar and Bottleshop (2015 N Broadway)

7.6 MAYORAL APPOINTMENT - confirm the following Mayoral Appointment:

- Tonia Vitko to replace Justin Anderson as the MACA representative on the Renaissance Zone Review Board, with a term to expire on December 31, 2026.

7.7 MAJOR SUBDIVISION FINAL PLAT: AVERY'S 2ND ADDITION - Approve a major subdivision final plat as provided in Attachment A to create Avery's 2nd Addition.

7.8 MINOR SUBDIVISION PLAT: MINOT NORTH 7TH ADDITION - Approve a minor subdivision plat as provided in Attachment A to create North Minot 7th Addition.

7.9 GREAT RIVER FEDERAL CREDIT UNION DONATION - Approve the budget amendment for the 2024 annual budget to increase fire control - operational supplies for the purchase of safety equipment for the bike patrol with the generous donation from Great River Federal Credit Union on first reading.

7.10 PLEDGED ASSETS, DECEMBER 31, 2023 (REVISED) - Approve the revised Pledged assets as of December 31, 2023, due to the Pledged assets being received from one of the banks at a later date.

7.11 DISPOSAL OF EXCESS EQUIPMENT UTILIZING AUCTION - Approve the disposal of the below listed excess vehicles/equipment. Items will either be sold at the city auction at the Police Department impound lot or using an online surplus auction. Auction details will be advertised in the Minot Daily News and available on the city website.

7.12 WESTFIELD WATERMAIN REPLACEMENT AWARD OF BID (4817) - Award the bid for the Westfield Watermain Replacement Project to Dig It Up Backhoe Service, Inc. for the lowest bid of \$4,774,694.00 contingent on the receipt of a DWSRF loan; and authorize the Mayor to sign contract documents on behalf of the City.

7.13 BUDGET AMENDMENT FOR SEWER PIPE SPOT REPAIR TOOL – Approve the sole source procurement and ratify the purchase of the Quick Lock sewer repair equipment; and approve the budget amendment to move funds from Water/Sewer Department Materials and Supplies to Capital Equipment to make the purchase.

7.14 UNIVERSITY WATERMAIN REPLACEMENT AWARD OF BID (4816) – Award the bid for the University Watermain Replacement Project to Strata Corporation for the lowest bid of \$3,996,985.00 contingent on the receipt of a DWSRF loan; and authorize the Mayor to sign contract documents on behalf of the City.

7.15 2024 AWARD OF FUEL BID (4857) - Award the bid for fuel to Farstad as a primary supplier and Enerbase as a secondary supplier.

7.16 APPOINTMENT OF SPECIAL CITY ATTORNEY - STEPHANIE DAVIS - Consent and approve of the appointment of Stephanie Davis, Assistant Ward County States Attorney, to act as Special Assistant City Attorney in Minot Municipal Court Case Nos. MI-2024-CR-00364, MI-2024-TR-01277, and MI-2024-TR-1278; and authorize the City Attorney and Mayor to sign any necessary paperwork to complete the appointment.

7.17 APPOINTMENT OF SPECIAL CITY ATTORNEY - SHANE GOETTLE – Approve and authorize the Mayor to sign the Consulting and Legal Services Agreement between the City of Minot and Shane Goettle; and continue the appointment of Shane Goettle as Special Assistant City Attorney.

7.19 APPROVE TIME EXTENSION FOR FACADE IMPROVEMENT APPLICATION FI-8 (BIG M BUILDING) - Approve a time extension request for Big M Minot, LLC to December 31, 2024.

7.20 PAINTED BUMP-OUTS - Approve the concept, by Prairie Sky Breads, to install “Art in the Right-of-Way” inside the painted bulb-outs at the E Central Avenue and 1 Street E intersection; and authorize city staff to execute an encroachment permit.

7.21 ALLEY SPEED LIMIT ORDINANCE - Approve the attached ordinance on first reading clarifying the 25 miles-per-hour speed on all streets and avenues in the City unless otherwise posted and establishing a 15 miles-per-hour speed limit in alleys.

7.22 MASTER PLAN, TITLE VI ASSURANCES AND TITLE VI NONDISCRIMINATION ADA POLICY STATEMENT - Approve the updated Title VI Master Plan, Title VI Assurances and Title VI Non-Discrimination and ADA Policy Statement; and further, authorize the Mayor and Human Resource Director to sign the required documents.

7.23 LANGUAGE INTERPRETATION SERVICES AGREEMENT - Approve the contract with Propio LS, LLC for language interpretation services; and further, authorize City staff to sign the contract on the City's behalf.

7.24 BID AWARD AND BUDGET AMENDMENT – REMOTE CONTROL ROBOT UPGRADE – BOMB SQUAD (2023200010) - Award the bid to Remotec, Inc in the amount of \$224,271.00; approve the proposed budget amendment on first reading; and authorize the Police Chief to sign any necessary documentation.

7.25 NDSWC COST-SHARE REIMBURSEMENT AGREEMENT - Approve and authorize the Mayor to sign the Agreement for Cost-Share Reimbursement City of Minot 23-25 Biennium Mouse River Enhanced Flood Protection Project Contract.

7.26 APPROVE THE FIRST EXTENSION TO THE CONTRACT ASSIGNMENT AGREEMENT BETWEEN CITY OF MINOT AND MATTSON CONSTRUCTION - Approve the construction contract amendment and authorize the Mayor to sign the amendment.

7.27 CONTRACT AWARDS FOR ELECTRIC VAULT (AIP 3-38-0037-072-2024) - Award the contract to the lowest compliant bidder, Gefroh Electric, Inc., contingent upon receipt of FAA grant funding; approve contract for construction administration

services to be conducted by Short Elliott Hendrickson (SEH) for the project; and direct City staff to apply for additional funding, accept if awarded, and have the Mayor, City Attorney and the Airport Director sign contracts, grants, and necessary documents.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

7.18 TAXI FARE FEES AND ORDINANCE - APPROVED

Alderwoman Evans moved approve the ordinance on first reading regarding the taxi business with the following amendments:

Sec. 30-19. Fares; ~~amount~~; posting.

~~(a) The fares to be charged by taxicab operators shall be as established from time to time by the city council. The schedule of fares shall be kept current and shall be filed in the office of the city auditor.~~

~~(b) It shall be unlawful for any owner or driver of a taxicab to charge or demand a fare in excess of that to which he is entitled, in accordance with the schedule provided for in subsection (a).~~

(a)(e) All persons operating taxicabs shall keep posted in some conspicuous place, whether inside or outside of the vehicle, the charges of the vehicle for carrying passengers.

~~(b)(d)~~ Failure to post fares as required by this section shall preclude the operator of any taxicab from collecting any fare.

(c) All applicants or licensees must annually file a statement or schedule listing all fare, multiple loading charges, flat rate charges for certain routes, and any other information necessary to clarify rates to be charged with the city clerk prior to the operation of taxicabs.

(d) An additional fee or fare cannot be charged for the use of an accessible taxi or for serving persons with disabilities. A licensee may not charge a fee for an attendant acting on behalf of and travelling with a passenger with disabilities. Under the Americans with Disability Act, the taxicab business cannot discriminate against individuals with disability by actions, including but not limited to, refusing to assist with the stowing of mobility devices, charging higher fares or fees for carrying individuals with disabilities and their equipment than are charged to other persons.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

ACTION ITEMS

8.1 PUBLIC HEARING: WAYNE JOHNSON MOVE REQUEST – APPROVED

Alderman Jantzer moved the City Council close the public hearing and approve the relocation of the single-family residence from 19101 72nd St NE, Minot ND, 58701 also known as SE S12-157-82 Tatman-S26 GFD A 160, to 3200 County Rd 19 S, Minot, ND 58701, also known as Olt 27 of SESW SWSE S32-155-82 Nedrose-S4 A 11.74, subject to the following conditions:

1. A ten-thousand-dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
3. Coordinate all relocation activities with public utilities and traffic authorities.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color arrangement of colors after relocation.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

8.2 16TH STREET SW RECONSTRUCTION ENGINEERING CONTRACT AMENDMENT 1 (4780) – APPROVED

Alderman Pitner moved the City Council approve contract amendment 1 with Apex Engineering Group; authorize the Mayor to sign the amendment; and approve the budget amendment on 1st reading.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

8.3 16TH STREET SW RECONSTRUCTION DOCUMENTED CATEGORICAL EXCLUSION APPROVAL (4780) – APPROVED

Alderman Jantzer moved the City Council approve the Documented Categorical Exclusion document (DCE) and concur with the concepts proposed. Also, to proceed with Alternative B (Build Option), Pond Scenario 4 (Two-Tiered Pond) \$15,017,400; and authorize the Mayor to sign the decision document.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

8.4 AUTOMATIC DOOR ORDINANCE – APPROVED

Alderman Evans moved the City Council approve the ordinance to include the clarification on a vestibule entrance needing both doors accessible. The motion was seconded by Alderman Burlingame.

Alderwoman Evans motioned to amend the original motion to include an exemption on non-forgivable loans. The motion to amend was seconded by Alderman Burlingame and carried the following roll call vote: ayes: Burlingame, Evans, Jantzer, Pitner, Podrygula, Ross; nays: Olson.

Whereupon the council returned to Alderwoman Evans original motion with the amendment to approve the ordinance to include the clarification on a vestibule entrance needing both doors accessible and an exemption on non-forgivable loans. Motion seconded by Alderman Burlingame and carried the following roll call vote: ayes: Burlingame, Evans, Jantzer, Pitner, Podrygula, Ross; nays: Olson.

PERSONAL APPEARANCES

Billi Gunderson spoke to the City Council about ADA accessibility. Lisa Hermanso thanked the Mayor for the Mental Health Month proclamation. Nancy Bumbleman discussed various issues.

MISCELLANEOUS AND DISCUSSION ITEMS

10.1 CDBG CONSOLIDATED PLAN PRESENTATION

Elizabeth McNannay from Resource Consultants presented on the Consolidated Plan process for Entitlement funding.

10.2 MINOT HOUSING AUTHORITY - MILTON YOUNG PRESENTATION

Tom Alexander from Minot Housing Authority did a brief presentation on the completion of Milton Young Towers.

10.3 2025 – 2029 CAPITAL IMPROVEMENT PLAN PRESENTATION (4821)

Lance Meyer, City Engineer, presented on the 2025 – 2029 Capital Improvement Plan.

10.4 MOTION TO RECONSIDER

Alderwoman Evans moved the City Council reconsider item 7.11 Disposal of Excess Equipment Utilizing Auction. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

Alderwoman Evans moved the City Council include the ARFF Truck on the impound auction list. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Jantzer and carried unanimously. Meeting adjourned at 8:31 pm.

For the full May 6, 2024 Regular City Council meeting video, see: [Minot City Council Meeting 5/6/24 \(youtube.com\)](https://www.youtube.com/watch?v=5/6/24).

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: Thomas Ross
Thomas Ross, Mayor