

FYI on NDR

National Disaster Resilience



July 2023



Get to Know the NDR Team

Spotlight is excited to introduce the new NDR Grant Manager for the City of Minot, Chris Plank. Chris brings more than 25 years of management experience, which includes both project and personnel management, and training expertise to the team, as well as a diverse background that includes being a licensed Real Estate Agent for 11 years. His role is primarily responsible for ensuring the City remains in compliance with HUD regulations while identifying future projects vital to Minot's growth. Chris works closely with various agencies, including the Minot Housing Authority, Project BEE, and coordinates activities with various departments such as Public Works and Property Maintenance. He is also the point of contact for citizens having their properties acquired through the Acquisition Program; he provides updates to Council and obtains its approval regarding certain matters.

Another key member of the NDR team is Holly Zeece. Holly is a Senior Financial Specialist for the City of Minot. She manages the financial side of things, including processing invoices and drawdowns, managing the City's financial and performance reporting in HUD's Disaster Recovery Grant Reporting system (DRGR), quarterly performance reporting, and more. Holly pursued a degree in Finance at MSU and graduated in 2021. Her favorite thing

about collaborating with this team is the excellent work environment they have created. Holly is proud of the NDR team's adaptability to take on new roles when needed, and she believes the team's unique experience sets them apart from others in the industry.

As many of you know, the CDM Smith consultant team has assisted Minot with its flood response, recovery, and resiliency efforts on FEMA and HUD activities since 2011. Steve Wolsfeld has been the CDM Smith Project Director since 2011, and Sandra Wolfley has also been engaged in Minot Flood Recovery and Resiliency efforts since 2011. She is currently serving as CDM Smith's NDR Project Manager. Stacie Anderson transferred to Minot from CDM Smith's Illinois Disaster Recovery Project in September 2013 and assists in compliance monitoring efforts for all ongoing NDR projects. Laura Wheeler joined the CDM Smith team in January 2014, primarily involved with acquisition and relocation, she also serves as the CDM Smith NDR Program Manager. Justin Redding joined the CDM Smith Team in December 2013 as a construction manager, primarily responsible for the demolition program. Melissa Ziegler's CDM Smith team involvement includes assistance with the NDR program application, overseeing the NDR Planning projects, and providing technical assistance on the NDR Multi-family housing projects.



Chris Plank, NDR Grant Manager

A recent and exciting team endeavor worth sharing is the team's accomplishment of completing an audit conducted by HUD in June. The whole group gathered and reviewed the information with the auditor, resulting in a successful outcome. Seeing how the team can adapt to different situations and work together towards a common goal is impressive.

We hope you enjoyed getting to know the NDR team a little better. As always, we appreciate your continued support and look forward to updating you on our progress in the future.

PROJECT HIGHLIGHTS

Acquisition Program

- Overall, the City of Minot has acquired 222 properties to date: 91 properties using NDR-CDBG funds and 131 properties using State Water Commission Funds; 8 properties included in the 91 NDR properties were partially funded with State Water Commission funds. These properties are needed for on-going or upcoming flood mitigation projects.
- The City anticipates the demolition of five (5) acquired properties later in the year. Auction and salvage of acquired properties continues. Overall, the City has demolished 163 properties, with 79 of those being funded by NDR-CDBG funds.

Affordable Housing

- All apartments have been rehabilitated at Milton Young Towers (MYT); completed apartments are being cleaned and new appliances are being installed. Renovations of first floor common areas are almost complete.
- Construction of the Broadway Circle 17-unit affordable housing complex continues; trenching and groundwork for utilities and land preparation are underway at the location.

Family Homeless Shelter

- Construction of the Broadway Circle 6-unit Family Homeless Shelter continues; trenching and groundwork for utilities and land preparation are underway at the location. Construction is nearing completion on the remodel of the multi-purpose commercial building, which will accommodate the community kitchen and food pantry.

City Hall

- City staff has moved into the new City Hall location; the Police Department is currently outfitting the Dispatch Center with its communications systems.

Center for Technical Education

- Construction continues on the CTE; electrical, mechanical, drywall, and plumbing work are underway.

PROJECT OVERVIEW

Reduce Flood Risk/ Improve Water Management

A. Buyouts / Acquisitions / Demolitions / Relocations

- Total Budget - \$21,085,967
- Spent to Date - \$21,069,731

Build Affordable Resilient Neighborhoods

A. Multi-Family Affordable Housing

- Total Budget - \$27,466,685
- Spent to Date - \$24,611,338

B. Single-Family Affordable Housing

- Total Budget - \$6,296,429
- Spent to Date - \$6,179,365

C. Family Shelter

- Total Budget - \$3,364,198
- Spent to Date - \$1,696,053

Foster Economic Resilience and Diversification

A. Center for Technical Education

- Total Budget - \$3,540,000
- Spent to Date - \$482,115

B. Relocate City Hall

- Total Budget - \$8,222,593
- Spent to Date - \$7,265,036

Administration

- Total Budget - \$2,965,450
- Spent to Date - \$2,528,575

Completed Projects

- Affordable Housing Supply & Demand Study
- Souris River Decision Support Tool
- Park South Renovations