


**AIA® Document G701® – 2017**
**Change Order**

PROJECT: (Name and address)	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
21019 - Minot City Hall Rehabilitation City Project 4466	Contract For: General Construction  Date: 01/17/2022	Change Order Number: 023  Date: 03/17/2023
OWNER: (Name and address)	ARCHITECT: (Name and address)	CONTRACTOR: (Name and address)
City of Minot 515 2nd Avenue SW Minot, ND 58702	JLG Architects 416 East Main Avenue Bismarck, ND 58501	Rolac Contracting, Inc. 2730 30th Street NW Minot, ND 58703

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

As per PR-028 and all assoaciated backup documentaion. (Railing/Anchor Coordination at Monumental Stair) an ADD cost of \$ 4,582.00

The original Contract Sum was	\$ 9,520,250.00
The net change by previously authorized Change Orders	\$ 209,699.00
The Contract Sum prior to this Change Order was	\$ 9,729,949.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,582.00
The new Contract Sum including this Change Order will be	\$ 9,734,531.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be 4/12/2023

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

JLG Architects <b>ARCHITECT (Firm name)</b>	Rolac Contracting, Inc. <b>CONTRACTOR (Firm name)</b>	City of Minot <b>OWNER (Firm name)</b>
DocuSigned by:  Nate Ziegler D97B79F5A5D943B...	DocuSigned by:  Jason Sanders, President 204819DC008244F...	DocuSigned by:  Lance Meyer, City Engineer 19ABC7EF764C4FZ...
<b>SIGNATURE</b> Nate Ziegler, Sr. Construction Service Specialist	<b>SIGNATURE</b> Jason Sanders, President	<b>SIGNATURE</b> Lance Meyer, City Engineer
<b>PRINTED NAME AND TITLE</b> 03/17/2023	<b>PRINTED NAME AND TITLE</b> 03/17/2023	<b>PRINTED NAME AND TITLE</b> 03/17/2023
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>



## Opinion for Probable Costs PR 28

JLG 20019 Minot City Hall Rehabilitation

Issued: September 3/17/2023

To: CC:

March 17, 2023

Lance Meyer  
City of Minot, City Engineer  
1025 31<sup>st</sup> Street SE  
Minot ND. 58701

Lance Meyer  
City of Minot

Eric Hoffer  
JLG Architects

File  
JLG Architects

**Costing PR-028**  
JLG project number 21019

The structural concrete opening in the second and third floor, floor decks were overcut, not allowing for placement of the glass railing to be located as per design intent. The railing anchors are to be a minimum of 3 1/2" from cut slab edge to meet structural criteria. With the overcut, the railing needed to be moved which created the need for additional supporting posts for the railing.

### PR-028 – Railing Coordination at Saw Cut Concrete Floors

Description	Unit Cost	Quantity	Total
Materials -	\$ 1500	2	\$ 3000
Labor -	\$ 750	2	\$ 1500
Gc. OH Profit and Mark up			450
General Conditions and Escalation Factor			
Market Contingency			
<b>Total Opinion of Probable Cost</b>			<b>\$ 4,950</b>

Disclaimer: The OPC was extrapolated from the original bid values and/or is derived from typical known industry standard unit pricing. Unit costing does not take into account actual current local market conditions, availability of contractor labor, contractor reimbursables, material availability, work that is currently in place that may have to be modified, contractor logistics and coordination, or any other unforeseen conditions that may affect material quantity or unit costs. The design team does not guarantee contractor pricing will be in alignment with the OPC. The design team is not liable for variations, inconsistencies, errors, or omissions related to the OPC.

Respectfully submitted,



## Review of Costing for issued PRs 14 through 28, less 20 and 27

JLG 20019 Minot City Hall Rehabilitation

Issued: March 17, 2023

To: CC:

March 17, 2023

Lance Meyer  
City of Minot, City Engineer  
1025 31<sup>st</sup> Street SE  
Minot ND. 58701

Lance Meyer  
City of Minot

Eric Hoffer  
JLG Architects

File  
JLG Architects

### Review of received PR Costings.

JLG project number 21019

Greeting Lance,

JLG has received and reviewed the costing of the above listed Proposals Requests (PRs.) Here are our review comments.

#### PR -14 Moving the Return Air Ducting at East wall of P,SAP Dispatch

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR.  
The cost of this additional scope has been received back at \$ 4,148.00

- JLGs had issued an OPC of \$ 4,000.00 which was \$ 141.00 different than the returned change request amount. PR-14 is determined to be reasonable to accept, should the owner wish to do so.

#### PR -15 Omitting of Ceiling Paint at the data/server room locations.

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a credit value of (-859.00)

- JLGs had issued an OPC of \$ (- 1,000.00) which was \$141.00 different than the returned change request amount. PR-15 is determined to be reasonable to accept, should the owner wish to do so.

#### PR -16 Additional Data drops requested for SIREN system.

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR.  
The cost of this additional scope has been received back at \$ 914.00

- JLGs had issued an OPC of \$ 1000.00 which was \$ 86.00 different than the returned change request amount. PR-16 is determined to be reasonable to accept, should the owner wish to do so.

#### PR -17 Replacement of the Existing Door Jamb – PSAP to Ally

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 1,218.00

- JLGs had issued an OPC of \$ 1,500.00 which was \$ 282.00 different than the returned change request amount. PR-17 is determined to be reasonable to accept, should the owner wish to do so.

#### PR -18 Adding of ventilation to AV to in provided cabinets.

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 606.00

- JLGs had issued an OPC of \$ 660.00 which was \$ 54.00 different than the returned change request amount. PR-18 is determined to be reasonable to accept, should the owner wish to do so.

#### **PR -19 Relocation of Heat Pump #63**

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 29,014.00

- JLGs had issued an OPC of \$ 35,200.00 which was \$ 6,186.00 higher than the returned change request amount. PR-19 is determined to be reasonable to accept, should the owner wish to do so.

PR -20 – Added ADA Auto Operators. Not included in this review as updated costing is forthcoming.

#### **PR -21 Added Camera and remote door access for the PSAP Area**

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 5,719.00

- JLGs had issued an OPC of \$ 6,600.00 which was \$ 881.00 higher than the returned change request amount. PR-21 is determined to be reasonable to accept, should the owner wish to do so.

#### **PR -22 Actuator Bollard at Lower-level Vestibule**

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 1,258.00

- JLGs had issued an OPC of \$1,650.00 which was \$ 342.00 higher than the returned change request amount. PR-22 is determined to be reasonable to accept, should the owner wish to do so.

#### **PR -23 Immersion Tank Heater (Electrical Hook Up)**

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 785/00

- JLGs had issued an OPC of \$ 820.00 which was \$ 35.00 higher than the returned change request amount. PR-23 is determined to be reasonable to accept, should the owner wish to do so.

#### **PR -24 Accent Wall Painting at Existing Stair Cores**

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 4,311.00

- JLGs had issued an OPC of \$4400.00 which was \$ 89.00 higher than the returned change request amount. PR-24 is determined to be reasonable to accept, should the owner wish to do so.

#### **PR -25 Added Electrical for time clock in PSAP Dispatch**

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 485/00

- JLGs had issued an OPC of \$ 600.00 which was \$ 115.00 higher than the returned change request amount. PR-25 is determined to be reasonable to accept, should the owner wish to do so.

PR -27 – Roofing at Entry Canopy. Not included in this review as updated costing is forthcoming.

#### **PR -28 Railing and anchor coordination at monumental stair in main lobby.**

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 4,582.00

- JLGs had issued an OPC of \$ 4,950.00 which was \$ 368.00 higher than the returned change request amount. PR-28 is determined to be reasonable to accept, should the owner wish to do so.

Please let us know how City Leadership would wish to proceed with these scope items above.

Respectfully submitted,  
Thank you



## ***PROPOSAL REQUEST***

Project: Minot City Hall Rehabilitation	Date: 3/10/2023	PR No. 028
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***Change Order Submitted To:***

Company: JLG Architects	Attention: Nate Ziegler
Address: 416 Main Ave	Phone: 701-837-0302
City/State/Zip: Bismarck, ND 58501	Email: NZiegler@jlgarchitects.com

Our proposed cost for the requested changes is as follows:

Cost to perform the work for the above mentioned PR is as follows:

PR-028 Cost: \$ 4,582.00

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***Acceptance of Change Order***

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

*Date:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

All Agreements Are Contingent Upon Strikes, Accidents, Delays of Carriers and Other Delays Unavoidable or Beyond Our Control



## MINOT BRANCH

GLASS, STORE FRONTS, ALUMINUM ENTRANCES, ALUMINUM WINDOWS, SUSPENDED CEILINGS, SUNROOMS, AUTOMATIC DOORS, STEEL DOORS AND ARCHITECTURAL HARDWARE, FOLDING PARTITIONS

P.O. BOX 1287 • PHONE (701) 852-3576 • FAX (701) 852-0209

## HIGHWAY 2 AND 52 BYPASS EAST

MINOT, NORTH DAKOTA 58702

GENERAL OFFICE:  
FARGO, NORTH DAKOTA

WAREHOUSES:  
MINOT, NORTH DAKOTA  
BISMARCK, NORTH DAKOTA  
BILLINGS, MONTANA

3/1/2023

All agreements Are Contingent Upon Strikes, Accidents, Delays of Carriers and Other Delays Unavoidable or Beyond Our Control. All Orders and Contracts are subject to the approval of our office in Fargo.

We propose to furnish and install the following described material for

## MINOT CITY HALL REHABILITATION

building to be erected or

remodeled at MINOT, NORTH DAKOTA  
specifications by

according to plans and  
architect

for DOLLARS. \$ 4,582.00

CHANGE ORDER ADD FOR REVISED HAND RAIL CONDITIONS PER EMAIL CONVERSATION PER ARCHITECTS REQUEST.

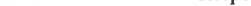
**FURNISHED AND INSTALLED  
TAX INCLUDED  
FINAL WASHING AND CLEANING EXCLUDED**

TERMS: Progress payment consisting of 90% of value of all materials furnished and work performed during the month is to be paid to us before the 10th of the following month. Balance in full within 30 days after completion of our contract. Where a sales tax is levied, said tax will be added to the amount of contract when final invoice is sent.

Should you accept this estimate yet use your own contract form, it is understood that we will incorporate and make a part thereof a true copy of this estimate and all of its conditions.

REPLACEMENT of all breakage resulting from causes beyond our control shall be charged as extra.

All estimates are tendered subject to prompt acceptance, and are subject to change without notice.

Respectfully Submitted,  
Accepted \_\_\_\_\_ 20 \_\_\_\_\_ **FARGO GLASS AND PAINT COMPANY**  
\_\_\_\_\_  
Owner-Contractor-Authorized Agent   
By **JARRETT MAGENAU**