


**Document G701™ – 2017**

## Change Order

**PROJECT:** (Name and address)  
21019 - Minot City Hall Rehabilitation  
City Project 4466

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: 01/17/2022

**CHANGE ORDER INFORMATION:**  
Change Order Number: 003

**OWNER:** (Name and address)  
City of Minot  
515 2nd Avenue SW  
Minot, ND 58702

**ARCHITECT:** (Name and address)  
JLG Architects  
416 East Main Avenue  
Bismarck, ND 58501

**CONTRACTOR:** (Name and address)  
Rolac Contracting, Inc.  
2730 30th Street NW  
Minot, ND 58703

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

As per PR-002 and all assoiated backup documentaion. (Air Purification per Alternate No. 6 not taken at time of contract award) Add cost of \$ 33,170.00

The original Contract Sum was	\$ 9,520,250.00
The net change by previously authorized Change Orders	\$ 51,919.00
The Contract Sum prior to this Change Order was	\$ 9,572,169.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 33,170.00
The new Contract Sum including this Change Order will be	\$ 9,605,339.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be 4/12/2023

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JLG Architects

**ARCHITECT (Firm name)**

DocuSigned by:

Nate Ziegler

**SIGNATURE**

Nate Ziegler, Sr. Construction Service  
Specialist

**PRINTED NAME AND TITLE**

06/21/2022

**DATE**

Rolact Contracting, Inc.

**CONTRACTOR (Firm name)**

DocuSigned by:

Jason Sanders

**SIGNATURE**

Jason Sanders, President

**PRINTED NAME AND TITLE**

06/21/2022

**DATE**

City of Minot

**OWNER (Firm name)**

DocuSigned by:

Lance Meyer

**SIGNATURE**

Lance Meyer, City Engineer

**PRINTED NAME AND TITLE**

06/21/2022

**DATE**



## Opinion for Probable Costs PR 02

JLG 20019 Minot City Hall Rehabilitation

Issued: 3/16/2022

To: CC:

March 16th, 2022

Lance Meyer  
City of Minot, City Engineer  
1025 31<sup>st</sup> Street SE  
Minot ND. 58701

Lance Meyer  
City of Minot

Eric Hoffer  
JLG Architects

File  
JLG Architects

**Costing PR-02**  
JLG project number 21019

At the award of contract Bid Alternate #6 was not selected to proceed with, as part of the Minot City Hall Rehabilitation project

Owner Leadership would now like to return this scope back into the project. This work is not currently in contract, and thus considered a changed condition to that of the contract documents.

The design team has prepared the following opinion of probable cost (OPC) as a baseline for comparison to the submitted contractor proposed pricing. Upon receipt of the contractor's cost proposal for the above scope of work, the design team will compare with the OPC and provide a cost reasonableness review for consideration by the owner.

### PR-002. Returning Bid Alternate #6 into project scope.

Description	Unit Cost	Quantity	Total
Original Bid Value of Alternate	\$ 27,000.00	1	\$ 27,000.00
Additional Labor for Retrofit	\$ 5,000.00	1	\$ 5,000.00
GC. OH Profit and Mark up	\$ 32,000.00	@ 5% of Subcontract scope	\$ 1,600.00
Market Contingency			
General Conditions and Escalation Factor			
<b>Total Opinion of Probable Cost</b>			<b>\$ 33,600.00</b>

Disclaimer: The OPC was extrapolated from the original bid values and/or is derived from typical known industry standard unit pricing. Unit costing does not take into account actual current local market conditions, availability of contractor labor, contractor reimbursables, material availability, work that is currently in place that may have to be modified, contractor logistics and coordination, or any other unforeseen conditions that may affect material quantity or unit costs. The design team does not guarantee contractor pricing will be in alignment with the OPC. The design team is not liable for variations, inconsistencies, errors, or omissions related to the OPC.

Respectfully submitted,  
Thank you,



**Prairie  
Engineering, P.C.**  
Professional Consulting Engineers

1905 17<sup>th</sup> Street Southeast  
Minot, North Dakota 58701  
Phone: (701) 852-6363

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May 31, 2022

Nate Ziegler  
JLG Architects

RE: Minot City Hall  
Project No. 21018  
EPR M-2

Dear Mr Ziegler,

Via this letter, we are transmitting one copy of the Proposal Request 002 in the amount of \$33,170.00

The additional work consists of installing air purifiers in heat pumps and the PSAP area as requested by the owner.

We have reviewed the contractor's substantiating data included with the proposal, and it appears that the submitted costs are within the norm.

Please review and take appropriate action. Don't hesitate to call if any questions should arise.

Respectfully,

Caleb Bulow

Enclosure

cc: File



## PROPOSAL REQUEST

Project: Minot City Hall Rehabilitation	Date: 5/25/22	PR No. 002 Revised
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***Change Order Submitted To:***

Company: JLG Architects	Attention: Nate Ziegler
Address: 416 Main Ave	Phone: 701-837-0302
City/State/Zip: Bismarck, ND 58501	Email: NZiegler@jlgarchitects.com

Our proposed cost for the requested changes is as follows:

Cost to provide work necessary for PR-002 (EPR-M002) Air Purifiers Alternate as per attached breakdown is as follows:

PR-002 Cost: \$ 33,170.00

Proposal is valid for 30 days

Authorized Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to be a stylized "JL".

***Acceptance of Change Order***

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## City Hall Rehab

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
39	Description	quant	unit	X	u. lab	labor	u. mat	material	u. equ.	equip.	u. sub	subs	totals	Err Check	remarks
40						-		-				-	-		
41	Mechanical Cost	1	ls			-		-			31278	31,278	31,278		Mowbray
42						-		-			-	-	-		
43						-		-			-	-	-		
44						-		-			-	-	-		
45						-		-			-	-	-		
46						-		-			-	-	31,278		Subtotal
47						-		-			-	-	313		1% Bond
48						-		-			-	-	31,591		Subtotal
49						-		-			-	-	1,580		5% OH/Profit
50						-		-			-	-	33,170		<b>TOTAL</b>
51						-		-			-	-	-		
52						-		-			-	-	-		
53						-		-			-	-	-		
54						-		-			-	-	-		
55						-		-			-	-	-		
56						-		-			-	-	-		
57						-		-			-	-	-		
58						-		-			-	-	-		
59															



Mechanical Contractors – Since 1916

328 20th Ave SE ~ P.O. Box 878  
 Minot, ND 58702-0878  
 Phone: 701-852-1491  
 Fax: 701-839-5869  
 ML #79384

## CHANGE ORDER REQUEST ~ Construction Cost Estimate Breakdown

<b>Project:</b>	<b>Project Number:</b>		<b>Date:</b>	
Minot City Hall	22-P002		18-May-2022	
<b>Modification:</b>	<b>Contract Number:</b>		<b>Work Location:</b>	
PR-2	Per RoLac		Minot, ND	
<b>Line #</b>	<b>Material Description</b>	<b>UOM</b>	<b>Qty.</b>	
1)	GPS Ionizers	ea	30	
2)				
3)				
4)				
5)				
6)				
7)				
8)				
9)				
10)				
11) <b>Material Subtotal</b>			<b>\$15,000.00</b>	
12) <b>Tax</b>		7.50%	<b>\$1,125.00</b>	
13) <b>Material Total</b>			<b>\$16,125.00</b>	
	<b>Labor Costs</b>	<b>Qty.</b>	<b>Average Rate</b>	
14) Hours		45	\$98.00	
15) Truck and Travel per mile			\$0.75	
16) Subsistance per day per man		0	\$96.00	
17) <b>Labor Total</b>			<b>\$4,410.00</b>	
18) <b>Subtotal Material and Labor Direct Costs</b>			<b>\$20,535.00</b>	
19) <b>Overhead</b>		10%	<b>\$2,053.50</b>	
20) <b>Subtotal w/ Overhead</b>			<b>\$22,588.50</b>	
21) <b>Profit</b>		5%	\$1,129.43	
22) <b>Subtotal w/ Overhead &amp; Profit</b>			<b>\$23,717.93</b>	
	<b>Subcontractors</b>		<b>Subcontractor Totals</b>	
23) HA Thompson			\$7,200.00	
24)			\$0.00	
25)			\$0.00	
26) <b>Overhead on Subcontractors</b>		5%	<b>\$360.00</b>	
27) <b>Subcontractor Total</b>			<b>\$7,560.00</b>	
28) <b>Change Order Subtotal</b>			<b>\$31,277.93</b>	
29) <b>Bond</b>		0%	\$0.00	
30) <b>FIELD ORDER TOTAL</b>			<b>\$31,278.00</b>	
<b>Approved By:</b>	<b>Company</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
Contractor	Mowbray and Son Plg. & Htg.	Eric J Nelson PE	<i>Eric J Nelson</i>	18-May-22
Engineer				
Architect				
Owner				

**Note: This proposal may be withdrawn by us if not accepted within 30 Days.**

**0 Calendar Day extension to contract required upon acceptance of the above changes**